Health Professions Council of South Africa
RFQ 98/2024/HPCSA: PROVISION OF LANDSCAPING AND GARDENING SERVICES

## ANNEXURE B - SUMMARY OF GENERAL MAINTENANCE

| Shrubs | - Secure, free from disease, litter, dead grass, clippings <br> - Regularly and properly prune the shrubs. <br> - Bark chippings to be maintained at a depth not less than 75 mm . <br> - Remove and replace dead shrubs |
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| Hedges | - Secure, free from disease, litter, grass, clippings and damaged materials. <br> - Prune properly to keep as straight as possible. <br> - Contained to areas and below sill height where adjacent to windows. <br> - Trimmed back as necessary to sustain growth. |
| Trees | - Secure and free from disease <br> - Trim the branches obstructing walkways and Vehicles. <br> - Trim branches coming to contact with buildings, fence, or any other structure. <br> - Naturally occurring indigenous trees to be trimmed at the bottom where required. <br> - Remove and replace dead or overgrown trees as requested. <br> - Plant new trees where required (as and when required) |
| Indoor and Outdoor Pot plants and planters | - Secure and free from disease, litter, dead leaves, and clippings. <br> - Colour flowers to be maintained and replaced as necessary to ensure continuity throughout the seasons. <br> - Pots to be kept in a clean condition. <br> - Watering to be monitored |
| Pavements, Roads, <br> Walkways, Parking <br> areas  | - Free of weeds, leaves, litter, and grass clippings |
| General | - Herbicides/ weeds control shall be applied in accordance with the manufacturer's instructions and shall be carried out by suitably qualified personnel. <br> - All clippings, offcuts, dead leaves, etc. generated from lawn mowing, pruning, trimming, cleaning, etc. must be removed from site by the end of each working day. |
| Along perimeter fence | - Wild or natural and weeds to be removed. <br> - No tree branches to be allowed within one meter from the fence |

