

Title of the document	TEMPLATE FOR REPORTING BY THE ASSESSOR AND THERAPIST TREATING AN IMPAIRED PRACTITIONER (INCLUDING STUDENTS)
Responsible Officer	Head of Division: Professional Practice
Effective date of implementation	01/10/2020
Review date	10 September 2024
Review frequency	2 years

The report from treating health practitioner and independent assessor is critical for the health committee in determination and management of impairment. The health committee urges the health practitioner to provide a signed and comprehensive report on official letter head of the health establishment, to ensure authenticity. At a minimum, the following items should be included in the report:

1. Personal identification details of the impaired/alleged impaired health practitioner or student (the patient), such as –
 - Name.
 - Surname.
 - HPCSA's registration or ID number.
 - Place of work, if known.
2. Diagnosis (DSM 5 if it related to mental disorder).
3. Current treatment and compliance status; include how the patient respond to current treatment.
4. Indicate contact with patient and frequency of such contact.
5. Clinical status.
6. Psychosocial support
7. Functioning of the patient for -
 - Personal
 - Professionally
 - Social/recreational
8. Consent form provided and signed.
9. Collateral information from other informants, such as family or colleagues or previous treating health practitioner.
10. Progress and prognosis.
11. Future recommendations.
12. Any other necessary information for the health committee's consideration.