

HEALTH PROFESSIONS COUNCIL OF SA

**PROFESSIONAL BOARD FOR OCCUPATIONAL THERAPY AND MEDICAL
ORTHOTICS/PROSTHETICS AND ARTS THERAPY**

**GUIDELINES FOR APPLICATIONS FOR RECOGNITION OF COURSES
(ADDITIONAL QUALIFICATION)**

The document should cover the following topics:

1. Name of institution
2. Qualification title (example Postgraduate diploma in disability studies)
3. Qualification type (example Postgraduate diploma/ degree/ Masters or PHD)
4. Offering type: (Full time or Part Time)
5. Duration – (minimum 1 year)
6. Total credit value – (minimum 120 credits)
7. Entrance requirements
8. Modules/ subjects diagram (course codes and course description to be used)
9. Syllabus
10. Fieldwork (If applicable)
 - * Total number of hours
 - * Describe structure for each year, hour allocation for each placement
 - * Clearly indicate hours of fieldwork in each field of practice per year of study/should alternate placement method be used, please describe).
11. Examinations
Examinations per level/year of study or per module

CRITERIA THAT WILL BE USED TO JUDGE THE REGISTRABILITY OF THE QUALIFICATION

- Peer reviewed and evidence based if applicable
- Formal accreditation process
- Qualification must be offered by an Accredited HEI
- Qualifications obtained out of South Africa requires SAQA approval
- Qualification is within the scope of profession regulated by the OCP Board